

# SEN newsletter

## January 2026



**Birley Primary Academy**

A L.E.A.D. Academy

### SENCO

I would like to introduce myself to parents/carers. I'm Natasha Brady and I am the SENCO at Birley Primary. You can contact me via the office or you can email me directly on;  
[natashabrady@birleyprimaryacademy.co.uk](mailto:natashabrady@birleyprimaryacademy.co.uk)



### Reviews

Children on the SEN register should have 3 reviews a year. These will be run either by myself or your child's class teacher. Parent's evening's can be included as one. If you feel you are due a review at any point in the year please speak to your child's class teacher.

As SENCO, I will normally review children who have an EHC or an extended support plan. Children on support plans may also be reviewed by me depending on their individual circumstances.

### What is a SENCO?

A SENCO, (special educational needs co-ordinator) is a specialist teacher who takes care of special educational needs within a learning environment. Within the UK every school is required to have a SENCO to support students who have additional needs and learning requirements. The SENCO's role includes assessing, monitoring and planning the ongoing progress for children with special educational needs, it's their job to make sure your child's needs are met to the best level possible. They also help and support other educational staff with training and co-ordinate between parents, teachers and additional professionals such as therapists. If you are worried about your child's progress you should speak to your child's class teacher in the first instance. It may be at this point advice is needed from myself as SENCO.

### Referrals

School is able to make referrals to places such as speech and language, the autism team, early years inclusion team and the Family Intervention Service. School are unable to refer for assessments relating to ADHD, autism, coordination disorders, genetic issues. These have to come from a medical professional but school can provide supporting evidence to help with this process.

### Contact Us

Tel: 0114 2399002

[enquiries@birleyprimaryacademy.co.uk](mailto:enquiries@birleyprimaryacademy.co.uk)

Follow us on Twitter [@birleyprilead](https://twitter.com/birleyprilead)



## Support for children awaiting an assessment

As some of you may be aware, there are very long waiting lists for children awaiting assessments. On the Sheffield Children's hospital website there are a number of resources to help support school and parents in supporting their children until their assessment date is given. On the website you will find a range of videos and information on a number of areas. You will also find the referral forms that are needed when seeking a referral. Please take a look at the link below and hopefully you will find some useful information:

<https://www.sheffieldchildrens.nhs.uk/services/child-development-and-neurodisability/>

### Community Paediatrics and Neurodisability Service

[Home](#) | [Services](#) | Community Paediatrics and Neurodisability Service

#### A-Z of services

#### Neurology

#### Neurorehabilitation

#### Community Paediatrics and Neurodisability Service

- ADHD – Attention Deficit Hyperactivity Disorder
- Autism
- Cerebral palsy
- Community Paediatrics
- Down's Syndrome Service
- Learning Disability
- Multidisciplinary Assessments



The Community Paediatrics and Neurodisability Service is based at the [Ryegate Children's Centre](#) and [Centenary House](#) where we provide clinics and assessments.

#### Contact us

To speak to our switchboard  
call 0114 271 7000

To change an appointment  
call 0114 305 3691

#### Transition

A transition service is available to support patients through the move to adult services. Speak

## About Sheffield SENDIAS

Sheffield SEND Information, Advice and Support Service (SENDIAS) provide information, advice and support on special educational needs and disability (SEND).

It's a statutory service, which means it must be provided by law.

They can offer impartial information, advice and support to parent/carers of a child (under the age of 25) with special educational needs or disabilities.

The aim of the service is to empower, enable and encourage parents to take an informed and active part in their child's education. It is also for children and young people to be involved in decisions about their own education and futures.

[Sheffieldsendias.org.uk](http://Sheffieldsendias.org.uk)

Telephone: 0114 2736009

Email: [ssendias@sheffield.gov.uk](mailto:ssendias@sheffield.gov.uk)

